



2021 SPINE IEP Fellows & Young Surgeons' Course

November 19-20, 2021 | San Diego, CA | The US Grant Hotel

SPONSOR INFORMATION

Subject to change, Last Updated: August 12, 2021

HOTEL RESERVATIONS

Rate: \$229.00/night + taxes and fees

Check-In: 4:00 PM

Check-Out: 12:00 PM

How to Reserve

You can reserve your hotel rooms through the following link
<https://bit.ly/Spineiep>

The cut-off date for accepting reservations is **Wednesday, October 13, 2021**; discount rates may not apply after this date. Reservations are made on a first-come, first-served basis and are subject to room availability.

ADVANCED CODE OF ETHICS

This course complies with the AdvaMed Code of Ethics effective July 1st, 2009. Per your contractual agreement to sponsor this course, each confirmed sponsor attendee will be invoiced by Magnifi for **\$250** to cover all associated food and beverages during this course.

COURSE PROCEDURE

There will be three (3) breakout sponsor didactic sessions on Saturday. Groups of 1-2 attendees will rotate to each sponsor's exhibit table during these three sessions. Sponsors will have seven (7) minutes with each group.

SET-UP / BREAKDOWN

Available Space

A standard table, 6' by 30", will be provided for you. **We ask that you notify us ahead of time if you will require additional space.**

Start / End Times

You will have access to the exhibit space on **Friday at 3:00PM**. Please be ready by **9:10AM Saturday** for the first didactic session. The last didactic session will conclude at **5:15PM Saturday**. You will have access to the room until **9PM on Saturday** to break down your exhibits. Security will be provided overnight.

Storage

There will be a storage space near the meeting room available near the meeting room. The room name is the Senate Room.

Electrical

Please contact Alex Garcia at alex.garcia@encoreglobal.com to make any additional arrangements for electrical or other AV needs.

SHIPPING INFORMATION

All boxes must be addressed in the following manner:

The US Grant Hotel
326 Broadway
San Diego, CA 92101
ATTN: Ed Kutch - Catering Department
SPONSOR NAME
Box ___ of ___

Shipping Deadlines

Please have shipments arrive by **November 16th** and no earlier than **3 days** prior to avoid storage issues. Please send your package tracking numbers to Laura McClain to pass along to the hotel.

Return Shipping

Please make sure you bring your own shipping supplies- tape, labels, boxes. There is no FedEx or USPS on site. Leave the packages in the exhibition hall to be picked up. Each box needs a printed pre-paid shipping label with an account number.

ATTENDEE INFORMATION

The deadline to confirm your list of attendees is **October 1st, 2021**. Please send the following information to Laura McClain to confirm attendance: **full name, title & email**. This information will be provided to attendees (Fellows & Young Surgeons) so they can reach out to your reps after the event.

FELLOWS & YOUNG SURGEONS INFORMATION

A list of attendees' email addresses and centers will be made available to all Sponsors within two weeks after the course concludes.

QUESTIONS?

Additional information regarding the table rotation schedule and table assignments will be provided closer to the date of the course. If you have any questions, please contact **Laura McClain** at the following:

Laura McClain

Email: lmclain@magnifigroup.com

Cell: (619)890-5037